

**Council of University System Staff  
Salisbury University  
August 16, 2005**

<b>Members Present</b>	<b>Alternate Members</b>
Marie Meehan - BSU	Loretta Hollifield - TU
Dale O'Neal - BSU	
Bernedette Bell - CSU	
- FSU	
Janine Vienna - SU	
Judy Lowe - SU	
Gloria Gaguski - TU	
Joan Doremus - TU	
Judy Sabalauskas - UB	
Bill Crockett - UMB, Vice Chair	
David DeLooze - UMB	
Joe Hill - UMBC - Chair	
Rick Tysor - UMBI	
- UMCES	
- UMCP	*****
- UMES	
Jim Hartsock - UMUC	<b>Chancellor's Liaison to CUSS:</b>
Mary E.Reed - USMO	Rosario I. van Daalen, USMO
	<b>Guest:</b> Dr. Ellen Zinner
	Special Assistant to the President

**Call to Order**  
.4 ffr0.4 4- TD Order

## **Minutes**

The minutes from the July 2005 meeting at UMCES-Horn Point in Cambridge, Maryland were reviewed, amended and a motion was made to approve them as amended. The motion was seconded.

## **Recognition**

Joe Hill, Chair, presented Bill Crockett, past Chair for 2004-05, with a plaque in appreciation of his dedicated service to, and on behalf of, the Council of University System Staff (CUSS). Bill accepted the plaque and said he was honored to have served as chair, and that he looked forward to serving in his new position as vice chair.

## **Report from the Chancellor's Liaison**

- Rosario distributed copies of a data sheet which showed totals by job group/status at each institution. The data looks good in most respects, and certainly provides some excellent information. Jim Hartsock, UMUC, however, indicated that unfortunately it does not reflect the adjunct faculty who teach at UMUC. Their faculty needs staff to support them. The Towson University (TU) member and alternates were not sure what the heading RF stood for. The sheet indicated that TU had the only RF.

## **Chair's Report/Vice Chair's Information**

- Joe Hill, Chairman, asked Bill Crockett, Vice Chair, to remind the council members/alternates of some important dates that are coming up: Chancellor's Council will meet on September 7, 2005 and the Board of Regents will meet on September 9, 2005.
- Bill was also asked to report on the status of the CUSS newsletter which went to "print" several weeks ago. He ordered 20% over the number needed by each institution so that copies can be given to institution presidents, state legislators and other interested parties. And, if he wasn't given labels by a particular institution's CUSS member or alternate, then the newsletters are going to be mailed to one of the institution's CUSS representatives to distribute to the appropriate staff on their campus.
- Joe indicated that Jim Citro, UMBC, will not be able to serve on CUSS any longer. and his name is removed from consideration as a member-at-large on the executive committee.. Bill indicated that Angie Brickhouse asked that her name be removed from the nomination list because of her work responsibilities at TU.
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## **Committee Meetings**

### **Benefits and Compensation – Rick Tysor**

There is disparity among institutions in regard to Contingent II employees. The committee is going to poll each institution about their contract renewal and appraisal processes, service award recognition (Are Contingent II's contribution to the institution's mission formally recognized?), terms of employment and benefits.

### **Communications**

The committee collected information in regard to additions/deletions to the CUSS website in terms of members/alternates and standing committees. The committee would like to wait until after the next meeting to give these changes to the CUSS secretary so that they can be made at one time instead of piecemeal.

### **Community Development**

The committee would like to revise the timeline for submission of nominations for the BOR Staff Awards so that recipients could be recognized earlier than they are presently, but that isn't possible this year. Committee will suggest a different time line for next year. As mentioned, the Board of Regents' schedules are set at least a year in advance. Collette Becker of UMB, former chair of this committee, has agreed to act as a consultant this year, whenever her work schedule allows her to be of assistance to the committee.

### **Legislative -**

Now is the time to contact State legislators in regard to the very high costs of health insurance, physicians' co-pays and prescriptions. CUSS members/alternates should ask for staff testimonies on their experience with the health benefits before and after July 1