

Council of Presidents System
University System of Maryland Office
 Chancellor's Conference Room
 3300 Metzgerott Road
 Adelphi, MD 20783-1690
 December 11, 2012

| Primary | Institution | Alternate | Institution |
|---------------------|----------------------|------------------|--------------------|
| Absent | BSU | Trish E. Johnson | BSU |
| Absent | BSU | Karen Tyler | BSU |
| Marcia Cephus | CSU | Paul Gasior | SU |
| Jay Hegeman | FSU (by phone) | Jayne French | TU |
| Jesse Ketterman Jr. | FSU | Bill Crockett | UMB |
| Jen Ziegenfus | SU | Dave Delooze | UMB |
| Mary Hickey | TU (Member-at-Large) | Joel DeWyer | UMBC |
| Brenda Yarema | TU | Dana Wimbish | UMCP |
| Dan Nagle | UB | Debby Mathis | UMUC |
| Kristen Tull | UB (on phone) | Chenita Reddick | UMES |
| Nancy Bowers | UMB (Co-Secretary) | | |
| Gynene Sullivan | UMB (Chair) | | |
| Roy Ross | UM | | |

Roy Ross. UMB established designated areas on campus.

Brenda Yarema. TU has installed Butt-Heads, but because the campus is surrounded by county sidewalks, TU cannot legislate what is done on Baltimore County property.

Ron Butler. Overall the reaction on campus is very positive.

Brenda Yarema. There is ticketing ability, and the number of tickets issued is very small.

Marcia Cephus: Is the policy smoke-free or designated areas?

Gynene Sullivan: BOR will allow enough flexibility to implement smoke-free policy as much as possible. That could mean either smoke-free campus or designated-smoking-zones on campuses.

Jennifer Ziegenfus: Students are sitting in the roads in Salisbury to smoke, and are creating a traffic safety issue. Salisbury city residents have complained. For those of us who sit on staff senates, is there feedback and/or input on how to implement the citations?

Dan Nagle. Limited to zero support from Baltimore City

Brenda Yarema. Are we planning to send it out so that it is in their mailboxes? Are we not going to use it as a talking point for when we go to Annapolis in February?

Gynene Sullivan. We will plan to have a slightly different letter for Annapolis: Roy Ross will talk

We had to leave by 9:45 to get our recognition on floor of both House and Senate. We look to do the same again this year. From 10 am to 12 pm is the best time to catch up with our legislators. Last year at that time we went on tour of State House. He would like to bring up to the group. Last year we may have been trying to do too much.

Brenda Yarema. Legislators go to committee meetings starting at 1 pm. The best time frame to get legislators in the office is between 10:30 and 1 pm.

Willie Brown. We try to accomplish a great deal in a very short period of time. Can we instead skip our meeting to meet with legislators?

Brenda Yarema. Legislators have a morning meeting, so they would not be in their offices early in the morning.

Marcia Cephus. Do we need more people there?

Roy Ross. We had enough in the group, but more hands are needed.

Brenda Yarema. And when legislators were not there, we were able to meet with legislative aides.

Gynene Sullivan. Would it not make sense for us to treat this like a joint meeting, where we have no real CUSS business?

Roy Ross. Usually the morning meeting goes to Q and A with our legislative liaisons in Annapolis.

Joel DeWyer. We should make certain to invite Andy Clark to January meeting to update us on legislation affecting USM.

Roy Ross. Wants to remind us that the issues Andy and PJ work on are USM issues, but they also work on issues for benefits, pensions and so on.

Brenda Yarema, Suggested that we sign up for Andy Clark's Friday afternoon legislative wrap-up e-mail.

Gynene Sullivan: I will make certain that Andy sends his e-mail to all CUSS members. We will put this issue on January agenda for further discussion.

- CUSF Tuition Remission Motion

Gynene Sullivan. Brought up in Q and A session at joint meeting. Want to expand tuition

- Board of Regents Awards – review of nominations

Gynene Sullivan. Got nominations from all Institutions except UMCES and USMO. Now comes the hard part, the review of nomination packets. Last year everyone participated in the review. Gynene would like to have a discussion on whether we want to institute last year's solution to this year.

Willie Brown. Do we know what happened at UMCES?

Gynene Sullivan. They were not processed at all at UMCES.

Joel DeWyer. Likes breaking it down to the committee levels that each take one award.

Gynene Sullivan. Will go ahead and put in different folders that we all review. We would plan to have review done by January meeting to get to BoR by February meeting. Will send a link by Friday of this week, and ask that committees coordinate their review off line.

Brian Souders. How will the Executive Committee function?

Gynene Sullivan. EC will take the overload.

Rosario van Daalen. How many were nominated total [Systemwide](#)?

Gynene Sullivan. 25-30 total.

Sister Maureen Schrimpe: UMCP had people go out and speak to the individual units.

Bill Crockett: Spoke about the delay between deadline awards are received and when awards are finally made. Timing.

Brenda Yarma: Towson wants to review their process. Believes more motivation is needed from the top down.

Dolores Jackson: UMCP used mentors to help nominators write the letters.

Jesse Ketterman. It is also the time of the year – if you have multiple other responsibilities, it is a challenge to make this a priority.

Joel DeWyer. It needs to be a conversation every year, one that comes from the top down.

Bill Crockett. Still advocates shifting our time line. When is the best time to make these nominations part of the culture?

Dolores Jackson. Faculty's awards are the first thing in the year.

Willie Brown. Why can't we just do it ~~it~~ust by

Bill Crockett. Start in [February](#); look at it in May/June.

Joel DeWyer. Sending to March? If so, it's the same time frame.

Jesse Ketterman. Are we looking at just nominations, or are we looking at winning nominations?

Mary Hickey. February is Annapolis. Question as to how [the monetary award](#) was distributed.

Dolores Jackson. One lump sum in paychecks.

Jesse Ketterman. Also process if you have nominees for three years in a row with no winners, then there is no incentive to continue nominating. Perhaps we could [???](#)

Mary Hickey. At TU there is a staff development day (350 [attendees](#) annually). At luncheon nominees and winners recognized at staff development day luncheon.

Marcia Cephus. Argued that there was one nominee from last year was a very weak nominee, and it went forward.

Brenda Yarema. The in-house committee did not forward all applicants.

John Wolfe. We are circling around again to issues we have discussed in previous years. Need to have published, standard criteria for nomination.

Rosario van Daalen: New requirement to include a position description. Was this new requirement helpful?

Chenita Reddick: Yes.

Willie Brown. Put together some guidelines/best practices as they go through as they adhere to BoR selection awards.

Gynene Sullivan. What are the most important things we want to change with the process?

John Wolfe. Have we tracked nominees/winners historically?

Gynene Sullivan. We have.

Rosario van Daalen. There is apathy. We have a lot of people who may not be a squeaky wheel, but no one is ready to stand up for them. There are superstars out there who [are not being noticed](#) or who have no one willing to take the time to prepare the nomination. As this [very prestigious BOR Staff](#) award was created and established as a result of

Motion seconded and carried.

- Nominations and Election of Vice Chair

Mi'Shaun, [CUSS Vice Chair](#), took a job at Fort Meade, Gynene needs a second in command. That being said, TU, UMB, UMCP, UMBC cannot nominate due to conflicts with current representation on [Executive Committee](#).

Nancy Bowers. If a current Executive Committee member stands up to take the Vice Chair's slot, can that Institution's spot be taken over by another Institution?

Gynene Sullivan. Open the floor to nominations.

Rosario van Daalen: You can nominate someone who is not in the room.

Willie Brown. Nominate Jen Ziegenfus. Jen declined.

Joel DeWyer: Nominated Delores Jackson. Delores declined.

Someone nominated John Wolfe. John declined

Gynene Sullivan. Will send an e-mail to general body for vote. Willie Brown will act as independent verifier of votes.

Bill Crockett. Also look at possible multiple representatives.

Willie Brown. Put forth development of succession plan between now and June 2013, as there is nothing in the bylaws.

John Wolfe. Isn't there an implied succession in the bylaws?

Gynene Sullivan. Built into the vice chair position, but no other successions.

Motion seconded and carried. Executive Committee will review bylaws and add to the goals.

- Joe Vivona, COO and Vice Chancellor, Finance and Administration Gave update of budget situation. For the year coming up, the COLA for January 2013 **is funded and** will happen. He believes that COLA/merit for 2014 will be applied statewide, **and funded, at the rates of 3% COLA [on January 1, 2014](#) and 2.5% merit [on April 1, 2014](#).** Beyond that we will do well in our budget requests. There are many things the State is responsible for. Like all social organizations, the USM is a confluence of many social pressures.

6. Confirm Next Meeting Date and Place:

**n vers ty o Mary and Co e e ar
uesday January 7**

O O ALFO A MEM LOYEE A I ANCE OG AM