

CUSS Meeting Minutes  
University of Maryland, CES  
Chesapeake Biological Laboratory  
Nice Hall, Building 452  
1 Williams Road, Solomons Island, MD 20688  
July 24, 2012

Delayed this year and not available at this meeting to give out to everyone. Either they will be mailed out, or they will be presented to individuals at the August meeting.

- Year-end report materials – submissions due August 14

Willie wanted to get a brief statement from each Institution to demonstrate what

individuals. Now we are implementing a procedure, but we need to make absolutely certain that we are in compliance with tax law across the Institutions.

USMO has now hired a new senior vice chancellor of academic affairs, Joann (Jo) Boughman. She is returning to the USM after having left UMB several years ago.

Letters from the Chancellor to Institution Presidents and supervisors for the newly elected CUSS Executive Committee members will be sent out as soon as we provide Rosario with corresponding names/address for supervisors. The letters  
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Gynene Sullivan - At June meeting, Willie wanted to pose the question if everyone felt the joint meetings were useful. If they are not useful, should they simply be the Executive Committees of these three bodies?

Dave Delooze - It seems that when we have met with CUSF, it seems they benefit more than we do. We end up taking their charges. Has CUSF done anything for our benefit, and have they taken up our issues? The Executive Committees might meet and have a more productive meeting.

Gus Mercanti It is important to have at least the implied support of CUSF, if not their written support.

Dave Delooze. CUSF may have more impact with universities, but CUSS does with the Legislature.

Brenda Yarema. What is the purpose of the meetings, to pass resolutions or to make connections?

Gynene Sullivan. Might we meet after Chancellor's Council meetings so as to keep the lines of communication open? We're happy to keep the lines of communication open, and that may be only possible during the large meeting in November.

Dave Delooze - Motion: We will cease joint meetings, and the Executive Committees will meet with other CUSF/USMSC Executive Committees and/or chairs of those executive bodies. The CUSS Executive Committee will work to keep those lines of communication open.

Brenda Yarema. While it is a great meeting, is it worth the \$10,000 that was spent on it?

Mi'Shaun Stevenson seconded. A vote was held and the vote was unanimous.

Gynene Sullivan. At the June meeting there was a discussion that Executive Committee has communication liaison for marketing. A chair for each committee is still needed, but also a liaison to ensure accountability and timely reporting.

Joel DeWyer. What gap are we trying to fill by creating the liaison position?

Gynene Sullivan. There is a lack of balance of committee membership, and this liaison should work to communicate the messages and missions of each committee, thereby spreading the work of the committees out.

Mary Reed. What do you mean by marketing?



Dave Delooze. Members At Large serve at the direction of the Chair. As such, the Chair can then appoint them to serve as communication liaison.

It was decided that there is no need for a special motion, and that the Chair is able to appoint communication liaisons.

- Discussion of goals for 2012-13

Gynene Sullivan. Would like to have an open brainstorming session as to what our goals should be. Throw ideas out there.

Brian Souders. Requested to have a brief break, then to put the brainstorming session in a separate document for easier editing and dissemination.

Gynene Sullivan. Approved, break for 5 minutes.

Break for lunch at 12:05 pm.

After lunch, we read over list, opted after lengthy discussion over first point, to have Chair condense list, send out list electronically for input of CUSS to get top points.

Top points will be sent out to all member (including new ones) with definition of committees, and representatives will be asked to select top three committee points.

## 6. New Business

- Executive Committee transition. Due to work commitments, Willie was not able to attend this last meeting of his term as Chair. We wish him the best and thank him for his service. Willie served three (3) consecutive terms as Chair. Gynene Sullivan, UMB is now the Chair; Mi'Shaun Stevenson, BSU the Vice Chair; the two Co-Secretaries are Brian Souders, UMBC and Nancy Bowers, UMB. This year we did a by-laws revision. There has been an update to by-laws, and we want it noted in the minutes that we do approve Nancy Bowers to be Co-secretary for the 2012-13, in spite of the fact that she is from the same institutions as another Executive Committee member (UMB), for lack of other members willing or able to serve. We thank Nancy for stepping up to the plate to accept this role.
- Ad-hoc committees for 2012-13. Rescheduled for August 2012 meeting.
- Coppin State Staff Layoffs. According to the Baltimore media, President hired 9 additional employees for his staff and then laid off 5 employees. Gynene called to Coppin to see what is going on; reported that it is a challenging time. Shared governance is, in the eyes of some, in word only. Overwhelming sentiment is that crumbs are being given from the table. Gynene is asking us for our feedback. Faculty have given the CSU President vote of no confidence. We are keeping it on our radar screen. Rosario states that Coppin has had difficulties for the past few years and the USM is aware of their issues.

- Brian Souders and Gynene Sullivan – Retention of Operationally Critical Staff requests - Is there an established route as to how these procedures should be handled?

Rosario van Daalen - Yes, in the Chancellor's Salary Guidelines and direction provided to the Institutions' HR Directors. There are HR procedures at each Institution.

- Confirm Next Meeting Date and Place

Salisbury University - Tuesday, August 14, 2012